

REPORT ON CARES ACT EMERGENCY GRANTS TO STUDENTS Higher Education Emergency Relief Fund (HEERF)

January 8, 2021

Under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, a total funding allocation was established for Manchester Community College (MCC), with at least 50 percent reserved to provide students with emergency financial aid grants to help cover expenses related to the disruption of campus operations due to coronavirus.

Manchester Community College submitted a signed ***“Recipient’s Funding Certification and Agreement”*** to the US Department of Education for the emergency financial aid grants to students portion (HEERF), acknowledging that \$601,835 was allocated “to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student’s cost of attendance such as food, housing, course materials, technology, health care and child care).”

HOW MUCH IN EMERGENCY GRANT FUNDS HAS BEEN DISTRIBUTED TO STUDENTS?

As of	Total Amount Disbursed	Total Number of Students
May 22, 2020	\$0	0
July 6, 2020	\$601,835	1279
August 20, 2020	\$601,835	1279
September 19, 2020	\$601,835	1279
October 9, 2020	\$601,835	1279
January 8, 2021	\$601,835	1279

WHO IS ELIGIBLE FOR THE EMERGENCY FINANCIAL AID GRANT FUNDS?

To be eligible for emergency financial aid grant funding, as outlined under CARES Act Section 18004(a)(1) students must:

- have been matriculated in a Title IV eligible program
- enrolled as of March 13, 2020
- be eligible to participate in programs under [Section 484 in Title IV of the Higher Education Act of 1965](#)

As of	Estimated Number of Eligible Students
May 22, 2020	1,350

HOW DID MANCHESTER COMMUNITY COLLEGE DETERMINE WHICH STUDENTS RECEIVED FUNDS?

Manchester Community College (MCC) asked students to complete a simple application by logging into the Student Information System (SIS). An email with instructions was sent out to possibly eligible students requesting the student to complete the survey so that MCC could determine the need of our students. A deadline of June 5th was set to complete this application process. Priority funding was given to students who completed an application.

All completed surveys were reviewed on June 8, 2020. From this application process, MCC determined that 225 students were eligible to receive CARES Act awards. Eligibility was based on the above requirements, a 2019/2020 FAFSA on file and having self-certified that they were affected by the “disruption of campus operations” due to COVID-19. Students had to have answered “Yes” to at least 1 category listed within the application. Students who met this criteria were awarded \$1000 each.

Manchester Community College assumes that all students were affected due to the “disruption of campus operations” and because of this, we looked at all enrolled students that did not complete an application as well. Students that met the criteria above and had completed a 2019/2020 FAFSA were also awarded. 892 students received \$357.53 and 162 students received \$357.52. MCC used EFC to determine who received the extra \$.01 as we went from lowest EFC to highest.

As of December 17, 2020, Manchester Community College had to reallocate \$3932.83 in CARES monies for 11 students due to expired checks. We used the following criteria for these funds:

- Applied for assistance due to COVID and displayed a loss or increased expense
- Matriculated in a Title IV eligible program
- Enrolled in the Fall 2020 semester
- Be eligible to participate in programs under Section 484 in the Title IV of the Higher Education Act of 1965

HOW DID STUDENTS RECEIVE THEIR FUNDS?

Funds were paid directly to students through the Bursar’s Office during the week of June 19, 2020. Reallocated funds were paid directly to students on December 17, 2020.

Students were sent an email notifying them of their eligibility for the CARES Act Funding from the Financial Aid Office.

Students were sent an email notifying them of the amount of their refund and that the funds would be sent to them via Nelnet. Awarded students may have elected to receive awards via direct deposit by following the “How to Sign Up for Electronic Refunding” process at <https://www.ccsnh.edu/paying-for-college/resources/ccsnh-student-refunds>.

If direct deposit was not set up, HEERF funds were mailed to students at the permanent address on file at the College.